



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

April 4, 2002

Ravelle Lyn Greene, Treasurer
Buck McKeon for Congress
24265 San Fernando Road
Santa Clarita, CA 91321

Identification Number: C00258244

Reference: Year End Report (7/1/01-12/31/01)

Dear Treasurer:

On March 12, 2002 you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

The Commission is in receipt of your letter dated March 23, 2002. The Commission acknowledges that your letter establishes "best efforts" to obtain missing occupation and name of employer information. Please be advised that if a committee files an amendment to a report that was filed electronically, it shall also submit the amendment in an electronic format. The remaining issues noted in our letter should be addressed in an electronic format. An adequate response must be received at the Commission by April 24, 2002. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions related to this matter, please contact Jill Sugarman on our toll-free number